

BEST PRACTICES FOR MARYLAND MARINAS DURING COVID-19

RULES FOR RESTRICTING HUMAN-TO-HUMAN CONTACT:

- Offices are closed to the public. Retail operations may be open according to State guidelines. All external business is done by email and phone. All money transactions are done over the phone.
- All common areas, including pools, playgrounds, gyms and inside restaurants are closed to the public until further notice.
- Where possible, only single occupancy restrooms are open and are to be regularly sanitized.
- Signage is posted in visible areas reminding boaters to maintain social distancing at all times, dock parties and group events are not allowed.

OPERATIONAL PROCEDURES FOR MARINAS:

- Communicating with our customers is done either over the phone or in necessary and specific instances, in person while maintaining 6-foot distancing.
- Technicians, yard personnel, and dockhands are instructed to work independently and maintain minimum 6-foot distancing between other staff members. On the rare occasion that physical collaboration is required to accomplish a task, employees are required to use the appropriate Personal Protective Equipment (PPE). Shared tools must be sanitized between use.
- The launching or hauling a vessel does not involve close contact between employees. Employees should never have to come within 6-feet of one another during this process; and will be required to use the appropriate PPE if they do.
- Technicians thoroughly sanitize the area of the vessels they work on both when they arrive and before they depart after each job is completed.
- Fueling and Pump-out: Masks and gloves required by personnel attending to boats. Keep hand sanitizer accessible to operation. Pumps should be sanitized between uses.
- Any and all shared equipment should be disinfected between uses.

EMPLOYEE GUIDELINES

- Strict stay-at-home policy for sick employees and those caring for sick family members.
- Convenient access to hand sanitizer will be provided at all times.
- Commonly used areas (offices, shops, break rooms, storage areas) are disinfected after each use during normal business hours.
- Sharing of workstations and office equipment is prohibited.
- Breaks and lunch times are staggered to avoid close contact between employees.
- Office employees must always maintain 6-feet of separation from each other unless wearing appropriate PPE.

BOATING GUIDELINES

- Boat Mates must be House Mates
- Try to limit your movement in marinas - vehicle to boat and back.
- No congregating on the dock or launch ramp. Maintain a 6-foot distance at launch ramp or dock.
- Be prepared to use your boat's bathroom facilities.
- Safely distance from fellow boaters. Follow CDC Guidelines for distancing.

- Be self-sufficient: Pack sanitizer, disinfecting wipes, disposable gloves, and masks with the rest of your provisions.
- Avoid direct contact with fuel dock attendants and other marina staff. Most fuel docks will require you to call in your credit card for fuel purchase, some may have Apple pay or Venmo. Follow State and CDC guidelines for wearing masks when in proximity of marina personnel at the fuel dock.
- Follow marina, yard or yacht club access rules for stores, restrooms and public areas.
- Limit your area to your crew. Avoid the common practice of helping others with lines.
- Safely park your vehicle to avoid congregating.
- Out on the water – do not beach near other boaters, raft up, or share moorings.
- Find a secluded spot away from others to relax.
- Be prepared to dock or trailer with your crew only.
- After boating, when you return to your marina or community pier, utilize gloves for lines, hoses and cords. Dispose of trash according to area rules. Do not congregate.